

HAZARD AND RISK ASSESSMENT

- Front of castle fallout hazards have been mitigated and advised client to take such precautions. y n
- The castle must be clear from any wires, trees or structures. y n
- Extension lead must have RCD and current tag. y n
- Rope anchors must be adequately secured. y n
- Ample room in front of castle to allow proper supervision. y n
- Blower inflation hose secured tightly. y n
- Checked with client re underground pipes. y n
- Wind conditions - below 40km/hour. y n
- Mats supplied on concrete jobs. y n

If you answered no to any of the above then make comment below:

Installer Name

Installer Sign

What if it rains?

All* castles and combos come with tailor made rain covers, which will keep them at least 80% dry. A few extra steps will also help, such as having the castle installed against a garage, pergola or under the eaves of your house, or butting it to a clothesline over which a tarp can be thrown. Always place a towel behind the bumper. (*No covers for 10m obstacle course)

Rules of Operation & Supervision

At your request, Hutt Valley Party Castles (“Owner”) is not responsible for the supervision for this booking. However we can provide you with an operator to utilise. The owner will erect and secure this castle in accordance with government regulations and Showman regulations, but will not accept any responsibility even after an authorised adult (that you specify) has been trained in the correct procedures or the safe operation of the castle.

The castle must be operated in a safe and responsible manner, including (but not limited to) the following rules, in order to satisfy insurance and government requirements:

- The castle must be supervised at all times by a responsible adult over the age of 18 years standing in front of the inflatable at all times.
 - Organise alternate jumping sessions for some age groups.
 - Minis (approx, 4m x 4m) - 2 to 8 years old, max 8 kids
 - Medium (approx, 5.5m x 5m) - 2 to 12 years old, max 12 kids
 - No adults whatsoever on the castle.
 - Castles will split or tear with excess weight.
 - No rough play or somersaults.
 - No shoes, food or drink.
 - No spectacles or pets.
 - No climbing on top of the walls. No riding on bumper!
 - No facepaint, sand, glitter or crazy string on the castle.
 - Do not turn power off.
 - Children must be fully clothed to stop friction burns.
 - Children should climb up the rope ladder giving clearance to other users, and must slide down feet first 1 to 2 at a time.
 - Organise similar age groups to jump at the same time.
 - Ensure that ropes are secure at all times.
 - Castles are designed to withstand winds not exceeding 45km/hour (large tree branches swaying), but your judgement should be used at all times.
- No more than 5 users on top of any 5m tall slides.

I _____ have
been trained as a Jumping Inflatable Supervisor.

Signature of now trained supervisor Date

Hutt Valley Party Castles Agent.....



HUTT VALLEY Party Castles

www.partycastles.co.nz



Party Castles
0800 CASTLE
2 2 7 8 5 3

Delivery Instructions

Please make sure you are home at least an hour before the booking commencement time, unless we have called to arrange an early delivery.

Remember - we only accept cash on delivery.

Always check the function date and time on your invoice
Once you have done this there is no need to call the office to confirm.

Conditions of Hire

This document forms part of the castle hire contract and must be signed when the castle is delivered. Please read both sides of this document together with the invoice/delivery docket and sign below to accept the conditions.

I have read the “Conditions of hire” and accept all that it sets out.

Name: _____ Date: _____

Signature: _____

CONDITIONS OF HIRE

1. **DEFINITIONS**

“Employer” means the person, firm or corporation hiring the Equipment from the Owner and any officer employed or agent of the Employer who signs this or any other document on the employer’s behalf may be taken by the Owner as having full authority to sign on the Owners behalf.

“Equipment” means the Equipment described over leaf including all tools, accessories and spare parts supplied therewith which the Owner agrees to hire to the Employer.

“Bouncy” means the inflatable Jumping Castle, slide or combo supplied as part of the Equipment defined above which the Owner agrees to hire to the Employer.

“User” means any person using the Bouncy.

“Owner” means Hutt Valley Party Castles and/or it franchises agents, managers or owners.
 2. **PERIOD OF HIRE**

(a) The maximum period of hire shall be as specified more particularly on invoice.

(b) Notwithstanding any other condition of this agreement and without prejudice to any other remedies the owner may have against the Employer, the Owner may terminate the agreement:

 - (i) at any time without notice;
 - (ii) where the Employer is subject to any winding up petition or order, appointment of receiver official management, assignment, arrangement, or compromise for the benefit of creditors, an act of bankruptcy any action laden or threaten to be taken to place the Employer in bankruptcy, a judgement which is unsatisfied or partly unsatisfied, as a sequestration order, a writ or execution or where the Employer ceases to carry on business, without notice;
 - (iii) where the Employer breaches this agreement, without notice;
 - (iv) where the Employer fails to pay his account by the relevant date specified in the invoice or verbally agreed or where the employer’s payment by cheque is not honoured, without notice.

Upon termination of this agreement the Owner shall be entitled to take possession of the Equipment without notice for which purpose the Employer hereby authorises the Owner, its servants and agents to enter upon any land or premises of the Employer or under his control upon which the Equipment is situated at the time of termination to search such premises and to remove the Equipment there from.

(c) The period of hire shall commence from the time the Equipment is delivered and erected at the employer’s premises or place of hire or as agreed between the Employer and the Owner and shall expire at the time and date agreed between the Employer and the Owner, or when the Owner returns to collect the Equipment, whichever is the greatest.

(d) If the Employer fails to enable the Owner to collect the Equipment for any reason at the time and date agreed between the Employer and the Owner then the Employer shall incur an extra charge for each hour or part thereof until the Equipment is collected.
 3. **RATE OF HIRE**

(a) The hire rate is the rate agreed between the Employer and the Owner more specifically defined on invoice.

(b) All government charges, rates and duties (including stamp duty) incurred on hiring arrangements shall be included in the hire rate.

(c) The Owner reserves the right at any time and without notice to revise the hire rate charges quoted, invoiced or advertised.

(d) A deposit for a hire must be received within 1 week of a booking or by Tuesday prior to the booking, whichever is the lesser.

(e) The outstanding money must be paid to the installer in CASH on delivery of the bouncy.

(f) Any security monies placed as deposit by the Employer shall be refunded provided that the Equipment is returned in good working condition and repair and all points on the “Unsupervised Hire” form is adhered to, and as more specifically defined in these conditions.
 - 3a. **CANCELLATIONS**

(a) In the event that the Employer cancels the inflatable hire within 7 days of the set date, no refund of deposit will be made. **NO** postponements within this 7 days.

(b) In the event the Employer cancels an Inflatable hire, giving more than 7 days notice (subject to clause 3a (c)), 50% of the deposit shall be withheld by the Owner or the Employer can transfer the full deposit to another inflatable hire not exceeding 365 days from the party date.

(c) In the event the Employer cancels an inflatable hire, giving more than 2 months notice prior to the function date, a full refund shall be given.

(d) In the event of rain, the inflatable is supplied with a tailor made rain cover (except for the medium circus slide and the 10m Obstacle course) allowing full operation. If the weather is so severe making the operation of the bouncy unsafe you will be notified by Hutt Valley Party Castles.
 - (e) In the event that the inflatabe has been delivered, but not necessarily erected, no monies shall be refunded after this time.
 4. **BREAKDOWNS**

Where the Employer notifies the Owner of a breakdown occurring that renders the Equipment unusable or part thereof, hire charges shall not be payable during such times, or at the owners discretion extra time in lieu will be made, provided that the unusable condition of the Equipment is not attributable wholly or partly to the employer’s negligence, misuse or breach of contract.
 5. **CONDITIONS OF HIRING AND INSPECTION PRIVILEGE**

(a) The Employer accepts and hires the Equipment on an “as is” basis. Employer acknowledges receipt of all the Equipment in good working condition and repair any declares that Employer fully understands its prior operation and use. Employer acknowledges and declares that Employer has examined the equipment together with all devices and materials used to connect the Equipment to the employer’s power supply, if any, and Employer declares that he has received all of such Equipment in a secure and operative condition. Employer agrees that when the Equipment is collected at the expiration of the due time it is in as good condition as when received by Employer ordinary wear and tear expected. “Ordinary wear and tear” shall mean only the normal deterioration of the Equipment caused by ordinary and reasonable use on a one period hire basis. Employer agrees to pay immediately all charges and costs incurred.

(b) The Employer accepts full responsibility for the supervision of the Users whilst the Equipment is on hire to the Employer.

(c) The Employer hereby agrees to comply and accepts responsibility for the carrying out of the safety rules and regulations set out below but not excluding any other rules, regulations or conditions that may apply to the safety of the Users or Employer of the Equipment.

 - (i) No more than 8 Users to be allowed on the Bouncy (4x4m) or 12 Users on 5x5m) at any one time.
 - (ii) No users over the age of 8 years to be allowed on the Bouncy (4x4m) or over 12 years on the (5x5m).
 - (iii) No footwear or spectacles to be worn by the Users on the Bouncy.
 - (iv) No sharp objects, toys, food, drinks or any other article that could cause damage to the Bouncy or the Equipment or the User to be used on or around the aforementioned Bouncy or Equipment.
 - (v) Strictly no adults allowed on the Bouncy.
 - (vi) Kids should climb up the rope ladders 1 to 2 at a time and no more than 5 on the top landing (if fitted). They should slide feet first with up to 3 at a time.

(d) The owner reserves the right to refuse hire on the day, if an unfavourable situation could cause damage or negligence to the bouncy and/or its users.
 6. **EQUIPMENT BECOMES UNSAFE OR IN DISREPAIR**

Employer will immediately discontinue use of the Equipment should it at any time become unsafe or in a state of disrepair. Furthermore, the Employer will immediately notify the Owner that the Equipment is unsafe or in disrepair and until such time as the Owner has resigned possession the Employer agrees to take all steps reasonably necessary to prevent injuries to any persons and any property from the Employer, Equipment or product.
 7. **COMPLIANCE WITH LAWS**

Employer acknowledges that Owner has control over the use of the Equipment by the Employer. Employer shall not permit any person who is not legally qualified or adequately trained to operate the Equipment
 8. **OPERATOR**

(a) The Owner may supply, at the request of the Employer, an operator to work the Equipment who shall be under the direction and control of the Employer and shall for those purposes be deemed to be the servant or agent of the Employer who alone shall be responsible for all claims whatsoever arising in connection with the operation of the Equipment by the operator or any third party.

(b) Where the Owner supplies an operator, the Employer shall not allow any other person to operate the Equipment without the Owner’s prior written consent.

(c) Unless the Owner supplies an operator to work with the Equipment, the Employer shall employ or nominate a person over 18 years of age, to operate the Equipment and pay that person and be responsible for all claims whatsoever arising in connection with the operation of the Equipment by the operator or any third party.
 9. **EMPLOYER’S OBLIGATIONS**

The Employer shall;

 - (a) pay all hire charges and where applicable, all delivery and collection charges on a strictly net cash basis unless otherwise stated.
 - (b) provide electricity and the correct floor and air height for the Equipment. Use the Equipment in a skilful and proper manner and only for the purpose and within the capacity for which the Equipment was designed.
 - (c) use reasonable care to maintain the Bouncy in a clean and dry condition during the hire period and accepts that a cleaning fee for any cleaning required by the Owner, may be charged. No solvents or detergents are to be used.
 - (d) accept full responsibility and liability for the safe keeping of the Equipment and indemnify the Owner for all loss, theft or damage to the Equipment, including loss of sales and future business, however caused and without limiting the generality of the foregoing, whether or not such loss, theft or damage is attributable to any abandonment of any Equipment, negligence, failure or omission of the Employer.
 - (e) ensure that any User of the Equipment shall comply with all relevant statutes, regulations and by-laws that apply to the Equipment.
 - (f) have in place the correct public liability insurance to cover its users.
 - (g) not in any way part with possession of the whole or part of the Equipment nor sell, assign, mortgage, pledge, sub-lease, lend or otherwise with whole or part of the Equipment.
 - (h) not remove or cover up any plates, log books or other marks that the owner may affix or cause to be affixed or left at the Equipment to indicate that the Equipment is the property of the Owner.
 - (i) indemnify and hold the Owner harmless against all claims, actions, suits, demands, costs, expenses, including all legal costs and expenses in any way arising out of the use of the Equipment by the Employer during the period of hire whatever caused by negligence of the Employer, his servants or agents. or by negligence of any other person whatsoever or arising out of the condition of the Equipment or the use to which it is put.
 - (j) report all personal injuries, loss or damage to property to the owner immediately as they occur and not later than the completion of the hire.
 - (k) will provide the inflatable stated or invoiced where possible. Theme variations and colours may vary from branch to branch.
10. Where the Owner consents to make delivery of the Equipment the Owner hereby undertakes that it will use its best endeavours to make delivery by the specified time but in any event the Owner shall not be liable to the Employer for late delivery, non-delivery or any loss or damage occasioned to the Employer as a result of such late or non-delivery.
11. The Owner, or his agents, accept no responsibility for damages caused to:
 - (a) water or gas pipes, electrical, telstra, or recirculation systems and the like;
 - (b) buildings or associated chattels such as paving sandstone and the like within the hire premises; while erecting, delivering or operating the Equipment.
12. To the extent that the commonwealth, state and territorial laws permit:
 - (a) all conditions, terms and warranties, which are not expressly contained in this agreement, are hereby excluded;
 - (b) any warranty, condition, description or representation, whether express or implied, as to the description, state, quality, merchantability of the Equipment for the purpose for which it is hired is hereby excluded; and
 - (c) the Owner shall not be responsible or liable to the Employer, whether on grounds of breach of contract, contractual duty or negligence, for any loss or damage that the Employer may directly or indirectly sustain or suffer arising from defects in or miscalculations, breakdown or failure of performance of the Equipment, and the Employer hereby exonerates and releases the Owner from all claims and demands in respect thereof.
13. **TITLE**

Title to the Equipment is and shall remain in Owner. If the Equipment is levied upon for any reason whatsoever, Owner may retake the Equipment without notice or legal process, and may take all action reasonably necessary to do so.
- CONSTRUCTION**
14. The paragraph headings used herein are for convenience only and are not to be used in constructing the hearing or intent of any of the terms of provisions of the rental contract.
15. **SEVERANCE**

In the event of any part of the conditions of hire becoming void or unenforceable whether due to the provision of any statute or otherwise, then that part shall be severed from these conditions of hire, to the intent that all parts shall not be or become void or unenforceable shall remain in full effect and be unaffected by any such severance.
16. **ENUREMENT OF CERTAIN OBLIGATIONS**

The expiration or determination of these conditions of hire howsoever arising, shall not affect such provisions hereof as are expressed or implied to operate or have effect thereafter and shall be without prejudice to any right or action already accorded to either the Employer or Owner in respect of any breach of these conditions of hire by the other party.